# Myskillsfuture

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User Guide on Navigating the Student Portal (Pre-University)

SKILLS Future SG USG

HARAAAAAAA

An initiative of: SKILLS Future



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Myskillsfuture

# **2 PRE-LOGIN FEATURES**

## 2.1 ABOUT

Get an introduction on MySkillsFuture for Students and Education and Career Plan via the About menu.

## 2.1.1 MySkillsFuture for Students



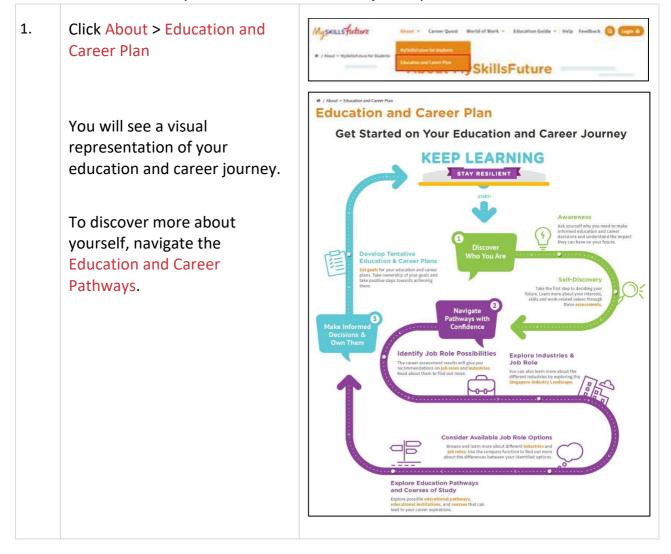
Figure 2-1: About MySkillsFuture for Students

Get an introduction of the Student Portal.

Myskillsfuture

#### 2.1.2 Education and Career Plan

Get an introduction to your education and career journey via the About menu.





#### 2.2 LOGIN

2.2	LOOIN	
1.	Click the Login icon to access the Login window.	MySKILLS Future About * Know Yourself World of Work * Education Guide * Help Feedback @ unset
2.	Enter your User ID and Password in the Login window to access your MySkillsFuture account.	Login         Students and Teachers         This portal is for students and teachers in Primary Schools, Secondary Schools and Junior Colleges/Centralised Institutes. If you are a student from the Tertiary Institutions, please click here to access MySkillsFuture.         User ID       Password         User ID       Password
		Forgot your password?
	For new users:	Sign in Cancel
	1. Your NRIC/UIN/FIN will be your User (Login) ID.	ECG Partners If you have not registered for Corppass, please register and create Corppass user accounts for
	<ol> <li>Enter your User ID and temporary password (provided by your school).</li> </ol>	your entity. For more information, click here Corppass OR Singpass
	<ol> <li>From this point on, you will be directed to a Settings page to key in a new password and complete other details.</li> </ol>	



#### 2.3 FORGET PASSWORD

Should you forget your password, you can request for a password reset to be emailed to you.

1.	From the login screen, click on "Forgot your password?" link and follow the instructions.	Login         Students and Teachers         This portal is for students and teachers in Primary Schools, Secondary Schools and Junior Colleges/Centralised Institutes.         If you are a student from the Tertiary Institutions, please click here to access MySkillsFuture.         User ID       Password         User ID       Password         Sign In       Cancel         ECG Partners       If you have not registered for Corppass, please register and create Corppass user accounts for your entity. For more information, click here         Or Corppass       OR       Singpass
2.	Enter your User ID and type in the characters shown in the given image.	Myskillsfutture About • know Yoursell World of Work • Education Guide • Heig Feedback (2) Cogn (b)   * / Part Parawood   Cogn (b)   * / Anathermony   User ID   Jace the characters shown in the image below *   Enter the characters shown in the image below *   Enter the characters below   Enter the characters below   Content   Content
3.	You will be prompted to answer one of your pre-saved security questions.	MySKILLSFuture About - Career Quest World of Work - Education Guide - Help Feedback Q togn 4 * / Reset Password Please suware the security question: With your should be useding question: Water support found to subject? Please fill your should be question? Bubmit
4.	If the answer is correct, you will be prompted to set a new password.	Myskillistutter       About • Know Yourself World of Work • Education Guide • Help • Feedback • Control         Myskillistutter       Icom I         Myskillistutter       Icom I         Myskillistutter       Icom I         Market Password       Icom I         Security question verification is successful. Please key in your new password.       Icom I         Iver Password       Icontains the sate I number and 1 characters         Confirm New Password       Icontains talesat I number and 1 characters         Confirm New Password       Icontains talesati I number and 1 characters         Submit       Icontains talesati I number and 1 characters         Submit       Icon password and be reused within ady.         Eg. password set for the day is Password@013. Password@013. Password@013. Password@013. These password@013. Password@013. These pas

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For the wrong answer, the system will prompt you again to answer another security question.	
If you answer wrongly for 3 times, the system will lock the User ID from any log-in attempts for 15 minutes.	

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all / Male



#### 2.4 HELP

	TOPIC
lavigati	ng the Portal
	dresses the pre-login and post-login heatures. It includes commonly asked questions on navigating the portal.
GENE	RAL QUESTIONS ON MYSKILLSFUTURE
	It is MySkills/Instance) allils/unter is a one-stop portal, which read/es you to make informed education and career choices, and empowers you for lifelong learning.
	del tues MySkills/Hure? aresource for you to discover your interests and strengths, learn more about available education and career pathways, and make education and career plans.
	s is MySkillsFuture for? portal is designed for individuals from Primary 5 students through to adulthood.
	Immary 5to Pre-University students will use the portal through structured classroom learning, as a tool for education and career exploration and planning.     Z Polytechnic, TE and university students, national servicemen and adults will use the portal independently, supported by counsellors for career planning, build     regilance and lifeting learning.     Z. Engloyees will use the portal to reach job seekers, and access education and labour market information to shape the training and development of their workfor     A fraining Provident's will use the portal to reach course seekers. This portal will enhance such provident' knowledge on market trends to deliver customised and     quality training.
If yo	do I use Myskills/uture Student Portal? a are a student from Firmary 5 to Pre-University, the portal is designed to help you discover your interests and strengths, and guide your education and career informent at every stage of your education journey.
	t is the difference between ecareers up and MySkillsFuture Student Portal? ently, ecareers up is the portal used to support Education and Career Guidance lessons in Primary 5 through to Pro-University.
000	Millifular Student Portal will register examensag, and ensure a smooth transition from school fife to adulthood. It contains new features such as an enhanced pation database, interactive matter for Primary school students to learn about industries and jobs and reflections questions that will enable students to consolit forming while applicing the portal.
	It is the purpose of the MySkillsFluture Student Portal (Pre-University)? AllSFuture Student Portal (Pre-University) is designed to facilitate Education and Careier Guidance (ECG) for Pre-University students.
	focus of ECG at the Pre-University level is for you to crystalize your career self-concept and to make well-informed decisions and education and career plans.
	gred to support ECG lessons, the portal will enable you to: Develop awareness of your Career Interests, Skills Confidence, Work Values and Learning Styles Explore and larm more about difference tracers in the Workd of Work Prepare for education and career plans for the next stage
The	will MySkilis/tuture Student Portal (Pre-University) benefit me? portal a designed to bring you through the education and career planning process. You are able to learn about your career interests, skills, work values and learns torough interactive tools: You will be able to tap into a database of occupations and information on educational institutions and curses to facilitate your cation and career planning.
GENE	RAL QUESTIONS ON NAVIGATING THE PORTAL
SENE	RAL QUESTIONS ON DEVELOPMENT AND THEORETICAL UNDERPINNINGS

Figure 2-2: Help

You can access the Help section by clicking on Help as shown in Figure 2-2. The Help section will contain Frequently Asked Questions and user guides.



# 2.5 HELP AVATAR

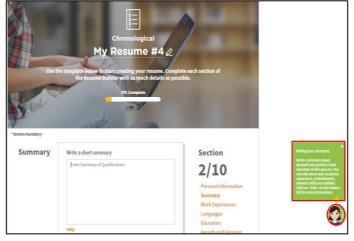


Figure 2-3: Help Avatar

While you are exploring the various features in the site, you will see a Help Avatar on some pages. This avatar (Figure 2-3) will provide you with relevant information about the page or features which you are currently at.

The guide provided by the avatar can be closed simply by clicking on the Help Avatar Icon.



#### 2.6 FEEDBACK

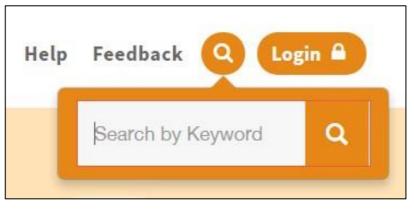
🖀 / Feedback		
Feedbacl	k	
Helpdesk Contact Informatio	<u>n</u>	
Please email studentportal@	ውMySkillsfuture.sg or call 6684 9020 for enquiries.	
Operating hours are from 8a	m to 7pm (Mondays to Fridays) and from 8am to 1pm (Saturdays). Closed on Sundays and Public Holidays.	
You may also send your enqu	uiries through the feedback form.	
More information on MySkill	Isfuture Student Portal can be found in the Frequently Asked Questions (FAQs).	
* denotes mandatory		
Salutation *	Name *	
Ms. 🗸	Name	
Contact Number (Mobile/Hor	ne)	
Mobile/Home (optional)		
Email Address *		
youremail@mail.com		
Section *		
-Please select the section -	▼	
Comments *		
Please type your comments here	2	
	<i>h</i>	
	3000 of 3000 characters remaining	
Please enter the characters s	hown in the image below *	
Enter the characters below		
1 90976		
Get new Image This is a security feature that protects o	ur website and your information against attacks from robots and automated programs.	
Submit	Cancel	

#### Figure 2-4: Feedback

You can submit your feedback or questions to Helpdesk using the Feedback feature (Figure 2-4).



#### 2.7 SEARCH





Search for Job Roles, Educational Institutions and Courses by clicking on the icon (Figure 2-5) and entering keyword(s).

Job Roles	Educational Institutions	Courses
Display Options	243 programmes found	1 2 3 4 5 6 7 8 9 10 >
/iew by		
Tile View 🗸 🗸	AEROSPACE/MECHATRONICS PROGRAMME	BACHELOR IN SCIENCE (DIAGNOSTIC
Sort by	NANYANG POLYTECHNIC	SINGAPORE INSTITUTE OF TECHNOLOGY
Title A - Z 🗸 🗸	http://www.nyp.edu.sg/schools/seg/full-time-courses/aeros pace-mechatronics-programme.html	This one-year honours degree programme, Jointly awarded b y Singapore Institute of Technology (SIT) and Trinity College Dublin (TCD), aims to extend the knowledge and
	Polytechnic Diploma	Bachelor's Degree or equivalent

Figure 2-6: Search Results

Click on relevant Job Roles, Educational Institutions, or Courses which you have entered in Figure 2-5.